



Norfolk Ladies County Golf Association

The NLCGA Rules allow the Regulations to be amended by the Executive Committee

COUNTY SUB-COMMITTEES

- a. General
 - All sub-committee members, other than ex-officio members, are entitled to vote.
 - Each sub-committee will present a report at Executive Committee meetings.
 - Each sub-committee will have the power to co-opt such members as it may deem necessary provided they do not exceed 25% of the members as defined below.
 - The Executive Committee may create sub-committees as required.
 - The Chairman of the Executive is an ex-officio member of Competitions, Teams & Training and Junior sub-committees.
 - Where the County President and County Captain are not listed as members of a sub-committee they are entitled to attend but are not permitted to vote.
- b. The following sub-committees report to the County Executive and are appointed annually at the first Executive meeting following the AGM.

1. Club Delegates' Sub-Committee

- a. Members
 - EG Voting Member and Norfolk County Representative for the East Region in the Chair
 - Chairman of the Executive
 - Honorary Secretary
 - Chairman of Competitions
 - Handicap Adviser
 - Course Rating Leader
 - Club Delegate from each affiliated club.
 - Club Delegates may not sit on the Executive Committee.
 - Other members of the Executive Committee may attend but cannot claim expenses or vote.
- b. Duties
 - To meet at least twice a year.
 - To receive a report from the Executive Committee Chairman on all County matters.
 - To receive a report from the EG Voting Member on all EG/Regional matters.
 - To make recommendations to the Executive Committee for approval on club matters.
 - To provide an opportunity for communication between County and clubs.

2. Competitions' Sub-Committee

- a. Members
 - Chairman of Competitions in the chair.
 - Championship Organiser
 - Divisional Handicap Organisers (1-4)
 - Autumn Foursomes' Organiser
 - Carrick Cup Organiser
 - Gillieson Cup Organiser
 - Inter-club League Organiser
 - Scratch League Organiser
 - Winter League Organiser
 - County Medal/Brister Salver Organiser
 - Senior Ladies' Championship Organiser
 - Diamond Knock-out Organiser
 - County Secretary
 - County Treasurer

- b. Duties
 - To meet twice a year – before and after the competition season.
 - To make recommendations to the Executive Committee for decisions on matters relating to County competitions.
 - To organise competitions on behalf of the Executive Committee.

3. Teams & Training Sub-Committee

a. Members

- County Captain in the Chair
- Vice or Immediate Past Captain
- 2nd Team Captain
- County Junior Organiser
- Senior Team Organiser
- Chair of the Executive (ex-officio)

The County Captain may nominate a person of her choice to join the Teams & Training Sub-Committee for one year.

b. Duties

- To meet at least twice a year.
- To recommend a County Training Programme for approval by the Executive Committee.
- To select players for the County Training Programme.
- To manage the County Training Programme.
- To make recommendations to the Executive Committee for decisions on general matters pertaining to the County teams.
- To follow procedures relating to the selection of teams.
- Review team selection guidelines annually.

4. Junior Sub-Committee

a. Members

- County Junior Organiser
- Chairman (this may be the CJO or another member as agreed).
- County President
- County Captain
- County Treasurer
- An Executive Committee member
- A minimum of four other members to be approved by the Executive Committee.

b. Duties

- To make recommendations to the Executive Committee on major decisions for junior girls' golf.
- To co-ordinate junior activities on behalf of the Executive Committee.

POLICIES AND GUIDELINES

- Transportation – available on the NLCGA website
- Safeguarding – available on the NLCGA website
- Equality and Diversity – NLCGA has adopted the guidance from England Golf (www.englandgolf.org)

EXPENSES

The Expenses' Guidelines and Detailed Expenses, together with the mileage rate, will be reviewed and agreed annually by the Executive Committee. A copy of these documents may be obtained on request.